



WASA LAKE LAND IMPROVEMENT DISTRICT

WLLID MEETING MINUTES

Date: Dec 2, 2021

Recorder: Becky Pearson

Topic	Notes	Action
Call to Order	Sharon called meeting to order at 7:03pm	
In Attendance	Sharon, Nowell, Phil, Tom, Darren (by phone) Guest – Penny Flegel	
Addition of Late Items	1. Mosquito papers 2. Remove references to non-resident liaison	
Adoption of Agenda	Move to adopt agenda made by Tom. Seconded by Phil. Carried unanimously.	
Adoption of Minutes	Move to adopt minutes of October 28/21 made by Nowell. Seconded by Phil. Carried unanimously.	
Correspondence	Nothing to report.	
Financial	1.Reports – Sharon read aloud all accounts and their amounts with renewal dates including petty cash totals. A list of all Accounts Payable (A/P) invoices were passed around to all trustees present. 2. Motion to pay the bills Nowell. Seconded by Tom. Carried unanimously.	
Business From Previous Meeting		
1. Land Title Transfer	5 title transfers since last meeting, couple due to death and others ownership change overs.	
2. Taxes	Overdue statements will be mailed out in the New Year.	
3. Communication	Buzz – will submit for January buzz as December submission did not successfully send from Becky’s email Newsletter- waiting for the ice on date but will copy Buzz submission and send.	Becky to send buzz and newsletter of same message and photos.

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<p>4. New Policies/Bylaws: Conflict of Interest</p>	<p>Phil sent Conflict of Interest Policy (Draft) via email today.</p>	<p>Becky to research consequences of intentional non-disclosure. Is the Improvement District Manual currently on our website? Where is conflict of interest covered in provincial legislation?</p>
<p>5. Corporate Officer Contract</p>	<p>Content of Contract was approved.</p>	<p>Becky to correct spelling & grammar in contract and have ready for signing at next meeting.</p>
<p>6. Kiosk</p>	<p>Nowell reported the foundation is installed in the south-west side of the Wasa Community Hall building. Full structure assembly scheduled to be complete by May 2022. In January 2022 content will be considered.</p>	
<p>7. Long term Planning</p>	<p>Sharon passed out copy of brainstorm list to Trustees. There was much dialogue about what other projects WLLID might want to focus on.</p> <p>Darren commented about community consultation and risk assessments and studies on flood/drought. Liability around flood mitigation and due diligence was discussed.</p> <p>Sharon shared her knowledge of the projects and previous work done by Fire Smart, RDEK, Ministry of Environment & Columbia Basin Trust on flood, drought & fire mitigation and management.</p>	<p>Sharon to send out brain storm list electronically. Becky to compile everyone's ideas and send to trustees before next meeting.</p> <p>Sharon to find Climate-change presentation material that she may have and Nowell to send out Martin Carver environmental impact study.</p> <p>Sharon to contact CBT to find out their view on the liability, responsibility and risk mitigation possibilities we should consider.</p> <p>Sharon and Becky to create list of contact for each org and post on trustee's page.</p> <p>Becky to find out what risk assessments and mitigation has been done and by who?</p>
<p>8. Handle for trial mitigation flap gate</p>	<p>Phil to contact Ged.</p>	<p>Phil to contact Ged to request handle.</p> <p>Sharon will contact Nature conservancy and/or MOE to request removal of large log and dock debris.</p> <p>Nowell to remove worn down sign and refresh.</p>
<p>New Business</p>		
<p>1. Mosquito papers</p>	<p>1. Nowell sent out documents forwarded by Tina at RDEK.</p>	<p>1. Nowell and Becky to send docs to Laura at Ministry to remove mosquito reference from Letter of</p>

<p>2. Remove references to non-resident liaison</p> <p>3. Communication methods</p>	<p>2. Nowell questioned whether the offer of contacting the non-resident liaison was being utilized. It was decided this service is not in demand and therefore should be removed.</p> <p>3. Darren suggested having a channel to hear the communities voice via a social media Facebook site. Nowell suggested rebranding and linking website to water hub. Phil suggested presence at the pancake breakfast.</p>	<p>Patent in December and ask what it will take to change the name.</p> <p>2. Remove the reference to the non-resident</p> <p>3. Becky to add Communication ideas on next agenda.</p>
<p>Date of Next Meeting:</p>	<p>Thursday January 13th, 2022 at 7pm</p>	<p>Sharon, Nowell, Phil, Tom and Becky expected in person and Darren over phone at next meeting.</p>
<p>Adjournment</p>	<p>Motion to adjourn at 8:29pm by Tom.</p>	<p>Becky to send out the action items one week before the meeting and add action items to agenda moving forward.</p>