



WASA LAKE LAND IMPROVEMENT DISTRICT

MINUTES

Date: AUGUST 17, 2021 7 PM Wasa Community Hall

Attending: Sharon, Nowell, Phil, Tom, Ged

Recorder: Kathy Miles-Bouie

Topic	Notes	Action
Call to Order	Sharon called meeting to order at 7:01	
Addition of Late Items	1 - Adoption of minutes from June 24 and July 12 needed 2 – Buzz Article to be submitted 3 – Bullying accusation to be discussed	
Adoption of Agenda	Move to adopt agenda with additions and amendments made by Nowell Seconded by Phil Carried unanimously	Request made to list what communications / correspondence items are on future agendas
Adoption of Minutes	Noted that minutes need to be taken even if no Secretary is available. A Board Member can take minutes if no-one else is available.	
June 24, 2021	Minutes of Zoom meeting passed around for review. Move to adopt minutes by Tom. Seconded by Nowell. Carried	
July 12, 2021	Was moved from July 03rd due to member’s scheduling conflicts. Ged not aware meeting moved so did not attend Move to adopt minutes by Tom. Seconded by Phil. Carried	
Correspondence	Please see correspondence list on trustees’ page on website 1 – WASA advocate report to WLLID	1 – Report of \$700 grant in aid for

WASA LAKE LAND IMPROVEMENT DISTRICT MEETING

	<p>2 – Scott Armstrong email 3 – Dock inquiry from Doug Preston 4 – Contacting of Ministry directly 5 – Jim Crossley’s letter 6 – July Buzz article from Sean Tomlin 7 – Delores Davidson question re foreshore weeds 8 – Kathy McCauley letter of resignation 9 – Summary of Living Lakes Zoom Meeting</p>	<p>signage. 2 – no action needed as per BOD 3 – Not WLLID responsibility 4 – Any individual can contact MOE directly 5 – Lots of ideas for foreshore clean up but April low water a better time 6 – Sharon to contact Sean for him to put in correct info on the WASA group 7 – Nowell will investigate to see if permit is required and will advise Delores 8 – discussed under new business 9 – discussed under new business</p>
Financial	<p>FINANCIAL REPORT Sharon read out Financial report and copy of report reviewed by board members. Move to accept financial report as presented by Nowell. Seconded by Tom. Carried unanimously. 4. GIC renewable and Dormant Accounts Has board met with EKCCU financial advisor yet and if so, what were the recommendations? Have dormant accounts been activated? 5. Financial Statements Completed by Toni Lepore, will be accepted at the AGM</p>	<p>4 – Nowell to get dormant accounts signed - advised to wait for Community Bond to mature before looking into different rates/account types</p>
Business From Previous Meeting		
1. Trustee volunteer time	130	
2. Taxes	<p>1. Title transfers since last meeting: 6 2. Taxation list and title change paperwork shown to Board members to see examples of what paperwork is utilized for tax rolls</p>	
3. Communication	Buzz – AGM ad will be placed in Sept issue but there will be no WLLID news blurb	Kathy McCauley has scheduled AGM notice for the Buzz
4. Water	<p>1.Application for Foreshore Inventory-Tom – zoom meeting with Living Lakes June 21, 2021. Tom’s summary is posted on the Trustees’ Page 2. CBT Environmental Grant intake deadline Aug 24. Did Tom look into this for the foreshore inventory project?</p>	<p>1 – no action needed 2 – WLLID is eligible. Tom will fill out grant application.</p>

WASA LAKE LAND IMPROVEMENT DISTRICT MEETING

	<p>3. MOTI re access issues – was Tom able to learn anything new from Alanna at FLNRO?</p> <p>4. Amount remaining on grant is \$431.30 and it needs to be used or returned. Nowell made a motion to return the funds, seconded by Ged. All in favour.</p>	<p>3 – Tom will contact/look into trail & rec sites to get their access rules</p> <p>4 – Funds to be returned to RDEK</p>
5. New Secretary-Treasurer	<p>Kathy’s resignation is effective July 30. What’s the plan after that date?</p>	<p>To be discussed under New Business</p>
6. Strategic Planning	<p>1 - Defining “water quality.” – Kathy forwarded correspondence from BCLSS. Who is meeting with Marie from BCLSS and is a date set?</p> <p>2 - Did anyone talk to other lake groups about their activities, eg Lake Windermere Ambassadors?</p> <p>3 – WLLID long term strategic goals</p>	<p>1 – Nowell is attending the next BCLSS meeting on Aug 19. He will get the test machine calibrated against the BCLSS machine</p> <p>2 – Put off until after the AGM</p> <p>3 – Each Board Member to come up with ideas and present them at the first meeting after the AGM</p>
7. Kiosk	<p>RDEK has requested the WLLID Kiosk be placed at the south end of the lake. Placing it on the Lions Grounds makes it seem more like advertising.</p>	<p>Sharon to send an email to RDEK rep Jane Walter to confirm that WLLID Kiosk is not advertising, just listing information.</p>
8. Protocol re conflict of interest	<p>Any BOD member with a conflict of interest should disclose said conflict before any discussions on the topic are entered into.</p> <p>Trustees to say which groups they belong to when the topic comes up or give the Secretary a list. The other 4 Trustees can then decide if they want to move forward with declaring a conflict or not at that time.</p>	<p>Ged will send out the draft policy so Trustees can review it again. Phil will send out the policy draft he received in June to Ged and Ged will send out the most recently updated policy.</p>
New Business		
1. Annual General Meeting	<p>Kathy has booked the hall for Sept 30. Danella McIntyre (former WLLID Secretary) has agreed to take minutes & attendance</p> <p>1 - Annual Review</p> <p>2 - WASA Group – not being addressed officially.</p> <p>3 – discussed separating voting from questions so these are two agenda items</p> <p>4 – A notice of the AGM has been placed on WLLID site already.</p>	<p>1 - Sharon will present at the AGM</p> <p>2 - Can be handled during question period if it comes up</p> <p>3 – to be decided on at next meeting</p> <p>4 – Sharon will post notices at the Post Office and Gas station about AGM</p>

WASA LAKE LAND IMPROVEMENT DISTRICT MEETING

<p>2. Shoreline Cleanup</p>	<p>September 11, Sat 2-4 pm</p>	<p>Kathy McCauley has arranged with BC Parks to sponsor lunch and supplies up to \$200 as in previous years. Sharon will get the garbage pickers from the Lions Club to use</p>
<p>3. Zoom recordings</p>	<p>Where does the board stand on Zoom recordings? June 24th Zoom?</p>	<p>No policy on Zoom recording for public meetings. Public meetings can be recorded without permission, but they are not allowed to be published anywhere.</p>
<p>4. Bullying and Harassment Policy</p>	<p>There is a standard government policy on this topic. Board asked if an investigation and grievance process can be specified for this policy.</p>	<p>Sharon will send out copies of this policy. Nowell will verify with the lawyer what cost will be to have these added policies and processes added to the WLLID policy manual. If it is less than \$500, it was suggested to have lawyer add these policies & procedures, but this can be discussed at the next meeting.</p>
<p>5. New Secretary-Treasurer</p>	<p>Kathy's resignation is effective July 30. What's the plan after that date? She is willing to continue as treasurer, but not as secretary, until someone else is found and she will make all the arrangements for the AGM but she will not attend. She is willing to continue to forward emails and update the website. She requests that to avoid misunderstandings, that there be correspondence between her and the board that clearly states the terms of the new arrangement.</p>	<p>Phil motioned to have letter sent to Kathy asking her to continue as Treasurer until the position is filled, listing all her required duties, with all Board members signing the letter. Motion seconded by Nowell. All in favour.</p> <p>An ad will be placed in the Buzz and other local newspapers and websites advertising for a Secretary/Corporate Officer for the WLLID. Ged will put together an ad and send it out for publication.</p>

WASA LAKE LAND IMPROVEMENT DISTRICT MEETING

<p>6. Ged's Letter</p>	<p>Ged feels his letter was not given serious consideration. Began recording the meeting at 8:38 PM. Ged had written his rebuttal letter to be published on the WLLID website - was discouraged that the other letters to the Board regarding this were not published as well.</p> <p>Much discussion ensued regarding the situation. Sharon apologized for the misunderstanding on her part.</p> <p>Phil asked how the WLLID Board can move forward.</p> <p>Board all agreed that it is time to move forward as this issue may not be resolved to the complete satisfaction of all. Ged stopped recording meeting at 9:29 PM.</p>	<p>Formal written policies regarding bullying & harassment to be put into place and backed up with a legal overview.</p> <p>Board to ensure that all WLLID Trustees, staff, and volunteers to be treated respectfully as team members.</p>
<p>7. Amendment to Meetings Bylaw</p>	<p>A motion was made on Jan 28, 2021 to change our meetings bylaw #64 to include electronic meetings. In order to make it official, we have to make an amending bylaw. See Bylaw #66 Amending Bylaw #67, Aug 18, 2014 for an example.</p> <p>The proposed amendment is the addition of this sentence under 2.Regular Board Meetings:</p> <p><i>Electronic meetings are allowed to be held in accordance to Ministry Guidelines.</i></p> <p>Are there other changes we want made to the Meetings Bylaw before we send it in to Ministry? (ie. bullying and harassment policy)</p>	<p>Moved by Nowell to amend bylaw #64 to bylaw #67 which will now include electronic meetings. Seconded by Phil. All in favour. Amendment passed.</p> <p>First reading of new by law #67 approved.</p>
<p>Date of Next Meeting:</p>	<p>September 22, 2021</p>	
<p>Adjournment</p>	<p>Motion to adjourn made by Tom at 9:51, Seconded by Phil</p>	<p>Meeting adjourned at 9:51</p>