

**Wasa Lake Land Improvement District  
Minutes for Meeting August 18, 2014 7 PM**

at

Wasa Community Hall

Attending: Alex Jensen, Sharon Prinz, Laurie Kay, Bill Walkley, Cliff Youngs

Recorder: Kathy McCauley

Guests: Susanne Ashmore, Bill Wilson

Topic	Discussion	Action Required
<b>Call to Order</b>	Alex called meeting to order at 7 pm	
<b>Addition of Late Items</b>		
<b>Adoption of Agenda</b>	Move to adopt agenda by Bill Seconded by Sharon Carried	
<b>Adoption of Minutes</b> from July 21	Move to adopt Minutes by Sharon Seconded by bill Carried	
<b>Correspondence</b>	<ol style="list-style-type: none"> <li>1. Follow up from Alex re email from Barry McLane CB Watershed Network asking for watershed confirmation</li> <li>2. 2 overdue tax bills paid</li> <li>3. Carelli letter re taxes &amp; WLLID response</li> <li>4. Antonio email re weeds in lake</li> <li>5. Jane Walters email re Cameron Pond and Alex's response</li> <li>6. RDEK letter and check for \$1500 contributed towards Hanson Channel project</li> <li>7. RDEK notice re Regional Sustainability Strategy draft and deadline for comments August 31<sup>st</sup></li> </ol>	<ol style="list-style-type: none"> <li>1. Kathy will send confirmation to Barry.</li> <li>4: Sharon will follow up.</li> <li>6. Kathy will send letter to thank RDEK and cc to Jane.</li> </ol>
<b>Financial</b>	<ol style="list-style-type: none"> <li>1. Invoices:                             <ol style="list-style-type: none"> <li>a. Secretary's invoice for July 380.00</li> <li>b. Treasurer's invoice: office supply 91.83 and bookkeeping 33.00</li> </ol> </li> </ol> <p>Move to pay all invoices by Cliff Seconded by Sharon</p>	

	<p>Carried</p> <p>2. Amendment to Bylaw 66 Misc Services Charges, hereafter known as Bylaw 67, cited as "Bylaw No 66 Amending Bylaw".                  Alex introduced and gave first reading of Bylaw No 67. The proposed amendment is the addition of "f" in Item 1 under General Service fees:</p> <p>"f. Additional costs beyond regular mailing, such as mailing registered letters regarding overdue taxes or other extraordinary billings, will be invoiced at cost plus 10% to cover corporate officers' wages."</p> <p>Alex gave second reading of Bylaw 67.                  Move to adopt bylaw by Sharon                  Seconded by Laurie                  Carried</p> <p>2. Financial Report                  Move to accept report by Cliff                  Seconded by Laurie                  Carried</p>	
<p>Presentation re BC Lake Stewardship Society and water testing equipment – Susanne Ashmore. Susanne explained the old method of water testing and equipment that BCLSS had loaned us for the purpose, and showed new equipment currently available. Laurie will look into options. Susanne also spoke about the advantages of BCLSS membership.</p>		
<p><b>Business From Previous Meeting</b></p>		
<p><b>1. Trustee Volunteer Time</b></p>	<p>40 hours</p>	
<p><b>2. Taxes</b></p>	<p>1. Tax sale letters sent by registered mail at cost of 187.95 on July 29<sup>th</sup> and monitored via Canada Post. As of today, 13 of the 18 were successfully delivered. The rest had not responded to the notice cards at their post office.</p> <p>2. 2014 Tax Notices go out mid-Sept and are due November 30.                  a. Shall we request email addresses with notices in anticipation of sending future notices and receipts via email?                  Move to add request for email to tax notice (if it is OK with Ministry) by Sharon</p>	<p>2 a. Kathy will check with Ministry to see if it is OK to add request to notice.</p>

	<p>Seconded by Laurie Carried</p> <p>b. Notice of Court of Revision is included with tax notice. We must determine who on the Board will attend (see Section C page 30 of Land Improvement District Manual) and set a date, no sooner than 2 weeks after notices are mailed.</p> <p>Move for date of Court of Revision on Sunday, October 5 at 10 am by Sharon. Seconded by Bill Carried</p> <p>Trustees attending Court of Revision: TBA next meeting</p> <p>3. Notice of Title Transfers – Notices arrive at <a href="mailto:admin@wasalake.ca">admin@wasalake.ca</a> and are forwarded to Danella, treasurer to update her tax role and to let them know if taxes are owing.</p> <p>a. Do other trustees want this information so they can stay current on property sales? Kathy will bring sample copy info to next meeting so we can see what is actually on the document and in the future, will provide property transfer updates.</p> <p>4. New tax payers update from last meeting – Sharon. Sharon double checked with BC Assessment who checked with Land Titles and confirmed that the 5 properties in question are within WLLID boundary.</p> <p>5. Tax List update: there may be a need for someone to compare the treasurer’s tax list with the one we received from BC Assessment before 2014 tax notices are mailed. We know that there at least a few discrepancies between BC Assessment Authority tax info and Danella’s.. Sharon, Alex and Cliff will look into this. Kathy will ask Danella to provide her list for comparison.</p>	
<p><b>3. Flood Mitigation--Alex</b></p>	<p>No report</p>	
<p><b>4. Communication</b></p>	<p>a. website updates include fire watch info on</p>	

<p><b>a. Website: Kathy</b>  <b>b. Newsletter: Sharon &amp; Kathy</b>  <b>c. Buzz: Laurie</b></p>	<p>Home Page, RDEK Bulletin sign up, water testing info. To come: Hanson Channel, blog re AGM questions.                  b. August newsletter sent August 8 to 178 subscribers.                  c. There is no August Buzz. September deadline is August 18.</p>	
<p><b>5. Hanson Channel--Bill</b></p>	<p>Bill has done some preliminary planning re culvert and CP Rail. Channel maintenance is good for now and will not need attention for about 3 years.</p>	
<p><b>6. Water Quality--Laurie</b></p>	<p>Laurie reported they did 2 ecoli tests in July which came back with "no water quality issues." An additional 8 tests were performed in the last several days.                  Jane had previously stipulated that if the RDEK money for testing (given in 2013) is not used up in 2014, we will have to ask for another extension.</p>	<p>Kathy will see where the bills went.</p>
<p><b>7. Advocate for non-residents—Cliff &amp; Alex</b></p>	<p>Cliff sent Greg tonight's agenda. There has been no feedback yet.</p>	<p>Cliff and Alex will come up with a proposal about how we could work together.</p>
<p><b>8. Policy Manual--Cliff</b></p>	<p>1. Policy Manual                  2. Election Policy</p>	<p>1. Sharon and Cliff will meet as soon as they can re checking past minutes for policies to include                  2. Kathy will add changes to election policy and post it to Trustees' page for further discussion next meeting.</p>
<p><b>9. Planning for WLLID</b></p>	<p>See item 5.</p>	
<b>New Business</b>		
<p><b>1. BCLSS Conference Attendance</b></p>	<p>Sharon requested assistance with 75.00 registration so she could attend on our behalf. Move to pay Sharon's registration by Cliff. Seconded by Laurie. Carried</p>	
<p><b>2. Electronic Monitoring-Sharon</b></p>	<p>Sharon is looking into electronic monitoring of river and lake, possibly mounting a device on</p>	

	the Kootenay River bridge. Looking into feasibility of this project and at some future point, possibly applying for grant from CBT.	
<b>Adjournment</b>	Move to adjourn at 8:40 by Sharon Seconded by Laurie	
<b>Next Meeting: Friday, September 12.</b>		