

Wasa Lake Land Improvement District

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Minutes for Meeting January 19, 2015

Attending: Sharon, Laurie, Cliff, Bill

Recorder: Kathy

Topic	Notes	Action
Call to order	Acting Chair Laurie Kay called meeting to order at 7 pm	
Addition of Late Items		
Adoption of Agenda	Move to adopt agenda by Cliff Seconded by Sharon Carried	
Adoption of Minutes of November 17th	Move to adopt minutes by Bill Seconded by Sharon Carried	
Adoption of Minutes of Dec 30 Special Meeting	Sharon moved adoption of minutes. Bill seconded. Carried.	
Correspondence	1. Penny Flegal letter of acceptance re taxes 2. Ministry notice re overdue interest rate on taxes 3. Letter of resignation from Alex.	Cliff will prepare thank you letter to send to Alex along with a gift.
Financial	<p>Invoices</p> <ul style="list-style-type: none"> • Website hosting for 2 years, Weebly 159.00 • Secretary's invoices: November 260.00, December 120.00, Dec website maintenance 240.00 • Hall rental for 2015 for 340.00 (\$60 credit from 2014) <p>Move to pay all invoices by Bill Seconded by Sharon Carried</p> <p>2. Treasurer's Report Move to receive report by Cliff Seconded by Sharon Carried</p> <p>3. 2015 Tax bylaw #68 Laurie gave 1st reading of bylaw followed by discussion. Cliff moved rate be \$50 with interest rate of 6% on unpaid taxes. Sharon seconded. Laurie gave 2nd reading of bylaw. Move to adopt bylaw by Cliff. Seconded by Bill. Carried</p> <p>4. Financial Committee</p>	

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	<p>Committee needed to provide recommendations, complete budget, create job description for treasurer. (See Alex's suggestions.) Committee will consist of Cliff, Sharon, Bill, and Laurie.</p> <p>5. Policy for accepting cash will be: 2 WLLID reps will arrange to meet with taxpayer at the office and provide a receipt. Cliff will prepare policy to pass at next meeting.</p>	
Business From Previous Meeting		
1.Trustee Volunteer Time	43	
2. Taxes	<p>1. Copies of Nov 19 Ministry letter to delinquent taxpayers were received and filed. Kathy emailed Alexa in early Jan re next steps in tax collection but no decisions yet. Danella has prepared overdue notices and they are ready to mail. As of 23/12/2014 there were 11 new properties with unpaid taxes over 2 years. There are still 4 properties with outstanding taxes for longer periods. Total outstanding: \$5868.37</p> <p>2. Follow up on taxpayer's inquiry why we are not set up to accept tax payments via financial institutions: Kathy contacted Ministry and HSBC representative to investigate the process. We have 2 choices: we could either pay fees to arrange acceptance of bank payments, or we could provide taxpayers with our account number for deposit at HSBC. However, neither option is desirable. (See correspondence with Ms McAllister at HSBC)</p> <p>3. Notice of title transfers-2 It is good idea to mail a letter of introduction to new property owners to help avoid future confusion (eg item 5) about why people pay tax to WLLID.</p> <p>4. Tax notice returned from Wasa Post Office</p> <p>5. One delinquent taxpayer contacted Alexa at Ministry claiming he had paid all his taxes, obviously confused about the different taxation authorities.</p> <p>6. Meeting with Cranbrook city clerk, Mellissa Willman, re tax sale process. She is unavailable until late February.</p>	<p>1. Kathy will find info on what we have done so far re taxes that could be presented to overdue property owners.</p> <p>2. Kathy will reply to taxpayer explaining why it is not practical to set up bank payment.</p> <p>3. Kathy will send letter of introduction to new property owners indicated by the title transfers.</p> <p>4. Laurie will look after letter refused by post office.</p> <p>5. Kathy will write a letter of explanation to accompany the overdue notice to go out shortly.</p> <p>6. Kathy will email Melissa to let her know we will get back to her later.</p>

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3. Communication	Buzz: in progress Newsletter: Laurie will finish Buzz and send to Sharon & Kathy for possible use in newsletter.	
4. Water Quality	1. Request to Jane Walters to carry over RDEK funding for water tests. 2. Send request to RDEK to reimburse us for IHA water testing bill. 3. Milfoil: purchase of GPS unit for mapping/monitoring	Kathy will follow up on 1. & 2. 3. Laurie will purchase GPS for around \$200.00.
5. Non-Resident Advocate	Cliff has prepared application to be added to Buzz, newsletter, and website.	
6. Policy Manual	In progress	
7. Cameron Pond	December correspondence posted on trustee's page. New email from FR.	Laurie will respond to FR's message.
8. Electronic Water Monitoring	Follow up on meeting with Lotec Hydrology: electronic monitoring provides more accurate and more convenient recordings of water levels. We will continue to investigate possibilities.	
New Business		
1. Community knapweed pull in spring	Possibility will be included in Buzz & newsletter. We are also interested in being involved in foreshore clean-up in May.	
2. AGM	Wednesday, April 29. Move to get permanent election signs made by Sharon. Seconded by Bill. Carried.	Kathy will get signs made and see if hall is available. Sharon will ask Jane for ideas re returning officer to hire.
3. Trustee resignation, chair position	As stated in our Election Policy, we will not have a by-election to replace the fifth trustee. Trustees will rotate the chair position for the time being.	
4. Office clean-up	Cleanup committee: Sharon (chair), Laurie, and Bill. Refer to rules of document retention in Trustees' Handbook.	
5. Revised meeting dates	Feb 9 (Bill is chair) March 23 (Sharon is chair) April 27 (Cliff is chair)	
Adjournment	Bill moved to adjourn.	
Date of Next Meeting	February 9 2015	