

Wasa Lake Land Improvement District
Minutes of Meeting March 24, 2014 7 PM

at

Wasa Community Hall

Trustees attending: Alex, Naomi, John

Regrets: Sharon

Recorder: Kathy

Guests: Bill Walkley

Topic	Discussion	Action Required
Call to Order	Alex called meeting to order at 7:00.	
Addition of Late Items	Postponement of Item #2 New Business	
Adoption of Agenda	Move to adopt agenda by Naomi Seconded by John Carried.	
Adoption of Minutes from January 20, 2014 (The meeting scheduled for Feb 24 did not occur because there was no quorum.)	Move to adopt minutes by John Seconded by Naomi Carried.	
Correspondence	1. BCLSS newsletter for distribution 2. Mahon letter—Kathy responded 3. Letter from MFLNR re acceptance of section 9 application 4. Anderson letter-Alex emailed Mr Anderson & took letter to Highways dept	
Financial	1. Invoices a. KKP-newsletter & envelopes 150.88 b. 2014 Hall Rental 550.00 c. BCLSS membership renewal 40.00 d. Go Daddy domain name transfer 10.49 e. Email Essentials (annual) 62.87 (items d & e payable to Kathy. These these will be annual expenses) f. Jan secretary invoices Website development 300.00 Secretarial & communication 690.00 g. Feb secretary invoice 370.00	

	<p>John moved payment of all invoices. Naomi seconded. Carried</p> <p>2. Report—see attachment #1 Budget An additional 588.00 in taxes has been received and is not included in this report. Move to accept report by Naomi Seconded by John. Carried.</p> <p>3. Budget revisions for book keeping purposes—see attachment #2 Budget Revised Move to accept by John Seconded by Naomi. Carried.</p> <p>4. Appointment of tax assessor required by Ministry. Tax assessor is responsible for tax notices, collecting and recording taxes. Moved to appoint Danella McIntyr, treasurer, as tax assessor by Naomi Seconded by John. Carried</p>	
Business From Previous Meeting		
<p>1.AGM</p>	<p>Date April 28, 2014, 7:00 PM See draft agenda. Change to final item: inaugural meeting of new board will not immediately follow meeting; a date will be set instead.</p> <p>AGM committee Alex, Sharon & Kathy met Feb 21st to itemize to do list. Sharon contacted Jane Walters to request her presence to answer questions during registration process which precedes meeting. People will have opportunity to provide written input, look at maps, view webpage, have coffee & cookies.</p> <p>Move to hire returning officer Betty Wardle (cost is \$200) by Naomi Seconded by John. Carried. Alex heads nominating committee. Bill Walkley and Cliff Youngs have agreed to run.</p>	<p>See to do list for details.</p> <p>Notice has been on website for weeks, was in March newsletter & will appear again in April's newsletter & April Buzz. Kathy will arrange posters and newspaper notices for the first week of April.</p>
<p>2. Website</p>	<p>Website was up and running at www.wasalake.ca by end of Feb. It takes time for search engines to locate the website but it does come up if you google "wasa lake land improvement district"</p>	<p>Kathy sent notices to RDEK, BCLSS, Ministry, & CivicInfo.</p>
<p>3. Coordination with BC Assessment Authority and</p>	<p>1. New map created by Ministry was printed for us by RDEK and distributed to residents</p>	

<p>Ministry of Community re tax roles</p>	<p>with Feb newsletter. It is also on the website & is now in the WLLID office.</p> <p>2. Three more private properties were found that should not have been taxed: Tiede, Funk and Carerre, plus church lot. Amount to reimburse is 1545.00 for a grand total of 3113.48. Move to reimburse taxes by John Seconded by Naomi. Carried.</p> <p>3. We have been informed that province has excluded church parking lot from taxation and we could choose to do likewise. Alex contacted church and asked that they send a letter of request.</p> <p>4. There are several properties that had been omitted from our tax role that need to be included.</p>	<p>Kathy will send a letter re reimbursements and Danella will prepare checks.</p> <p>Kathy will prepare a letter after the AGM.</p>
<p>4. Emergency funding repair</p>	<p>Mainroad, who provided the estimate upon which the application was based, has now declined the job.</p>	<p>Alex and Bill will arrange a call for tenders. Alex will check with Front Counter re further paperwork required.</p>
<p>5. Taxes</p>	<p>When the list of 19 properties subject to tax sale was sent to Ministry, Alexa Newton asked for information about the efforts that had been make to notify the owners. Alex forwarded the tax notice history prepared by Danella. Ministry was satisfied with the effort and said letters would be sent. Kathy requested Ministry send us copy of letter so trustees can respond knowledgably to questions.</p> <p>Tax Notice History Feb 2011—letter to property owners with taxes owing over 2 years Sept 2011—statements sent out with 2011 tax notices showing overdue amounts stamped PAST DUE Sept 2012—statements sent with 2012 tax notices showing overdue amounts stamped PAST DUE and adding interest Dec 2012—statements sent adding interest to</p>	

	<p>2012 unpaid taxes and showing overdue amounts—stamped PAST DUE Sept 2013—statements sent with 2013 tax notices showing overdue amounts stamped PAST DUE. Letter also sent from Board to all delinquent property owners re prospect of tax sale if taxes not paid Dec 2013—statements sent stamped PAST DUE adding interest to 2013 unpaid taxes and showing overdue amounts.</p>	
6. Communication	<p>Buzz article submitted for Feb, March & April issues. Feb newsletter was emailed to approximately 140 people & snail mailed to the rest, the final mail-out. March Newsletter was emailed to 150 people. Mailchimp report showed that over 70% of recipients are opening the newsletters.</p>	<p>Kathy, Alex & Sharon will continue to collaborate on monthly Buzz articles and newsletters.</p>
New Business		
1. Hanson Channel	<p>Report from Bill Walkley: Bill & Alex met with Andre Chalabi, Wildfire Management Tech for MFLNR, on Mar 5 to discuss working together to clear trees and branches within the channel bed and about 10 m on either side. Crew will begin working when the area is dry enough to proceed safely. Andre requested a letter of permission from MOE before proceeding. Upon completion of this stage, it is the intention to have an excavator dig out the channel bed so flood water will flow more easily from the west side of the railway tracks to the river.</p>	<p>Alex will arrange a letter of permission from MOE.</p>
2. Planning & Strategies for WLLID—This discussion is an appropriate item for the new board.		
3. Water testing	<p>Alex found out that neither Interior Health nor BC Parks intend to continue to test water on Wasa beaches. Alex has been in conversation with both agencies and has sent a letter requesting a meeting before April 15. See letter in correspondence.</p>	
4. Advocate for non-residents	<p>There may be a need to provide a form of non-resident representation on the board. Alex has contacted Greg Hluden, chair of the Cottage Assoc, who is interested in the idea.</p>	
Adjournment	<p>Move to adjourn meeting by John.</p>	
Next Meeting	TBA	

Note: Due to health reasons, Naomi Miller, handed in her resignation from the board of trustees. We appreciate your work for the WLLID and will miss you, Naomi!