

WASA LAKE LAND IMPROVEMENT DISTRICT
MINUTES FOR MEETING

October 5 at 7 PM

Attending: Sharon, Cliff, Nowell

Guests: Phil Godsave, Laurie Kay

Recorder: Kathy

Topic	Notes	Action
Call to order	Sharon called meeting to order at 7:15 Welcome to Phil Godsave who has volunteered to help with water testing.	
Addition of Late Items	None	
Adoption of Agenda	Move that agenda be adopted by Cliff Seconded by Nowell Carried.	
Adoption of Minutes of August 10 (Sept meeting was cancelled)	Move that minutes be adopted by Nowell Seconded by Cliff Carried.	
Correspondence	1. Letter from RDEK agreeing to fund Wasa Area Safety Advocates (WASA) for 1000.00 towards the purchase of safety buoys with WLLID holding the funds in trust and managing the release. 2. Letter from BC Parks accepting funding request to support Shoreline Cleanup 3. Email from FLNRO re responsibility for flapgate. According to FLNRO, it is WLLID jurisdiction. 4. Ministry notice of increase to interest rate on delinquent taxes from 5.7% to 6.2%	
Financial	1. FINANCIAL REPORT Operating account: 24,334.68 Capital Works: 8129.67 Contingency Fund: 8006.25 Equity Shares: 9.89 GIC: 5734.22 Petty Cash: 36.45 Accounts Receivable: 1563.69 from overdue taxes Move to accept financial report by Cliff	

	<p>Seconded by Nowell Carried.</p> <p>2. New Invoices a.Shipping for Aug water tests (reimbursement to Laurie Kay) 38.35 b.Sec/Treas for Aug 380.00 c.Shipping for Sept water tests (reimbursement to Laurie Kay) 38.35 d. Staples Office Supplies 25.26 e.ALS Canada for Nit and Phosphorus tests (reimbursement to Kathy) 109.20 f.Sec/Treas for Sept 360.00</p> <p>Move to pay all invoices by Nowell Seconded by Cliff Carried.</p>	
Business From Previous Meeting		
1.Trustee Volunteer Time	11	
2. Taxes	<p>1. Title updates- 2 2. Overdues updates: overdue taxes currently at 1,563.69 Rate increased from 5.7% to 6.2% on delinquent taxes as of October 1st.</p> <p>3. 2017 Tax Notices Kathy contacted the Ministry who said there is no regulation regarding the time line for payment; therefore we will proceed with an adjustment. We will send notices in mid to late October and the due date will remain November 30 with a 30 day grace period (as we have always done in the past) before interest is added on January 1st.</p> <p>Move to change payment window to 4-6 weeks by Cliff. Seconded by Nowell. Carried</p> <p>Move we send 2018 bills for due July 1 by Nowell. Seconded by Cliff. Carried.</p> <p>4. Court of Revision will be scheduled for Nov 8 at 10-12:00</p>	

	at the Board Office. There must be 3 people on the Court of Revision who can be determined closer to the date. If we do not receive notification of intent to attend, it will be cancelled.	
3. Communication	Newsletter and Buzz – Now that Annelise has resigned, we need a new Buzz writer.	Cliff has agreed to write the Buzz article.
4. Water	<p>1. Phil Godsave has offered to help with water testing so Laurie can retire. Thank you, Phil! Laurie reported that Ecoli testing is finished; all results are within acceptable range. Two phosphorus and nitrogen tests are completed with all results are within acceptable range. Laurie and Phil will complete 1 more test.</p> <p>2. Wasa Area Safety Advocates (WASA)- Group has filed their report and submitted their bills to us. We have already paid out the \$1000 we committed to and also the \$1000 RDEK commitment which we are managing.</p> <p>There were 2 invoices: (Only \$1000.00 of each was paid by WLLID/RDEK.) My Sign Co, Kimberley \$1141.28 (paid to Murray Young ch#104) Jack Watson Sports (buoys) 1299.90 (paid to John Bergenski, Wildsight ch#103)</p> <p>Bookkeeper advised Kathy to categorize the contribution under <i>Public Relations</i>, not donation.</p> <p>3.CBWN mapping update- Project has ended and we have received the maps which we look forward to displaying at the AGM. We have been asked to file a 250 word report.</p> <p>4.Drone survey was completed by VAST on Sept 15 and we await results.</p>	3. Kathy will compile report, send to trustees for comments, then submit the report.
5. Data Logger	Installation on Tuesday. Copy of permit received. Sharon has asked VAST about also installing a logger on the railway bridge.	
6. Public information package re factors	Laurie has collected a lot of information, but not sure how to proceed. Best to produce	Kathy will ask RDEK for another extension;

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affecting lake water quality	the brochure digitally and some in print. Phil will help Laurie.	reasons: research is underway but more time is needed to produce a finished product.
7. Grates—lift mechanism on culverts at Cameron Pond	Sharon and Nowell met with Mike Reimer re alterations to culvert gate so it can be lifted. Job is a bit more labour intensive than first anticipated. Mike has asked to postpone the job in spring, hopefully March before freshet. We also need to repair the sign.	NOTE: Put notice in February Buzz and newsletter to notify people about the job.
8. Shoreline Cleanup October 14	Letters of invitation sent to: Wasa Rec Society, Lions, Buzz Staff, Community Church, TOPS. Lions covered picnic area is booked (no charge). Register online at http://shorelinecleanup.ca/cleanups/yz005 Barbeque will be at Sharon's place. Meet at Hall at 1:00.	
9. Strategic Planning workshop	Postpone until after next AGM.	
10. Logo	In progress	Kathy will: investigate Ktunaxa creation story on their website to see if it could be incorporated into our logo & contact Selkirk College to ask if they have a student in a graphic arts program who could help us.
11. Flapgate cleanup on Hanson Channel	Cancelled. We will set a new date in spring before freshet; it could be part of the orientation process for new trustees.	Nowell will have a look at the flapgate.
12. Procedure re By-election	Response received from Ministry: We have to call a <i>Special General Meeting</i> instead of Annual General Meeting (p 26 in Improvement District Manual) to hold a trustee election. Otherwise procedure is exactly the same. If there is only one nominee to fill one position, vacancy is filled by acclamation as is usual procedure. If there was no other reason to hold the Special General Meeting, it may be cancelled.	Kathy will find out what the procedures and timeline are to hold a Special General Meeting and then the board can set the date asap.
New Business		
1. RDEK proposed zoning amendment	Secondary suites on waterfront properties— Letter sent to RDEK stating our position.	
2. Towards a Columbia Basin Water Monitoring Framework	Invermere Nov 29-30. Sharon and Nowell may interested in attending.	Kathy will find out about registration deadline and costs and forward the

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	Cliff moved WLLID pay expenses for up to 2 trustees to attend. Seconded by Nowell. Carried.	info to Sharon and Nowell.
3.Zebra Mussels	Govt has entry locations well covered, so we don't think we need to do anything more.	
4. New date for Barbeque	Christmas event, schedule Dec 9 Saturday at Sharon's place. 5:30 come and dinner at 6 PM.	
5. Trustee resignation	Unfortunately, Annelise has submitted her resignation on account of family obligations. We are able to continue with 3 trustees but we need to prepare a strong nomination campaign for AGM. Since we now have an interested party, we will prepare for an earlier Special General Meeting.	Kathy will find out more about procedures and we will prepare for a Special General Meeting date TBA.
Date of Next Meeting	Monday, November 20 at 7:00 PM	
Adjournment	Meeting adjourned at 8:40 PM	