

WASA LAKE LAND IMPROVEMENT DISTRICT

Minutes for Meeting

7 PM Thursday September 17th, 2015

Attending: Cliff, Sharon, Bill, Paul, Laurie

Recorder: Kathy

Topic	Notes	Action
Call to order	Chair Cliff called meeting to order at 7 PM	
Addition of Late Items	New Business: Phone call to Laurie re property	
Adoption of Agenda	Move to adopt agenda as amended by Sharon Seconded by Bill Carried	
Adoption of Minutes of August 17	Move to adopt minutes by Paul Seconded by Sharon Carried	
Correspondence	1.Ministry notice of Sept 1 interest rate on overdue taxes (5.70%) 2. Bennato follow-up-Cliff 3. Notice of BCLSS conference Sept 25-27 Quesnel Registration \$50. No one available to attend. 4.Ministry of Environment re: low water advisory & conservation request 5. Thank you card for Danella	
Financial	1.Financial Report—Kathy HSBC Account Balance: \$834.33 ING/Tangerine (GIC) \$5,168.44 EKCCU Account Balance: \$28,743.83 Accounts Receivable: approx. \$3000.00 (excluding 2015 taxes) Accounts Payable: approx \$1150.00 Move to accept report by Laurie Seconded by Sharon Carried 2.Invoices -Secretary May 370.00 June 420.00 July 120.00 -Life Roots Consulting (Sage) 70.88	

	<p>-Post Office registered letter 10.50 (Payable to Kathy) -Koot Kwik Print copies 6.72 and printing/folding of tax notices 66.98 -Wasa Post Office stamps to mail tax notices 357.00 -Staples: Self inking stamps (Posted & Deposit to) 14.52 and 25.38 Toner for printer & paper 94.02 Envelopes 35.94 (Payable to Kathy) (Total payable to Kathy 180.36 Check #7)</p> <p>Move to pay all invoices by Paul Seconded by Sharon Carried</p>	
Business From Previous Meeting		
1.Trustee Volunteer Time	34	
2. Taxes	<p>1. Updates a. Increasing interest rate in 2016: will be determined in January with the 2016 tax bylaw. b. Our records still show a few discrepancies with BC Assessment. We need to set aside time to review them thoroughly. Move that Kathy and a volunteer spend the time to update our tax records by Bill. Seconded by Sharon. Carried. c. To this point, we have not added the admin costs of registered letters to overdue bills. Bylaw (cost plus 10%) already exists so we need to determine what to charge (each registered letter costs 10.50 to mail plus admin time). In order to cover the costs of extra postage and admin time to send reminders to property-owners with overdue taxes, we need to apply the Misc Services bylaw but at exactly what rate? Is an amendment necessary?</p> <p>2. Notice of Title Transfers-1</p> <p>3.Tax notices for 2015</p>	c. Add to October agenda

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	<p>Mailed September 11 and Court of Revision set for Thursday, October 8. If anyone wishes to attend, they need to notify us in writing 48 hrs in advance. Court is automatically cancelled if we receive no notifications.</p> <p>4. Electronic Funds Transfer-in process, more testing required.</p>	
3. Communication	<p>1. Buzz –in progress</p> <p>2. Newsletter-in progress</p>	
4. Water Quality	<p>1. Follow-up re graphing of historical data</p> <p>2. Section 9 application in process. Cliff is working on it.</p> <p>3. Lake testing finished for the year with all tests having good results.</p>	<p>1. Still pending</p> <p>2. Cliff will complete and file Section 9 application.</p>
5. Non-Resident Advocate	<p>Murray Lytle appointed last meeting. Following same rules of confidentiality, the non-resident liaison will have access to the information that all trustees have, eg. password to Trustees' Page. People can contact him at wasa.liaison@gmail.com</p>	
6. Office	<p>Purchase of table: Cliff will look in Calgary. Paul moved Kathy arrange a sign for the door. Sharon seconded. Carried.</p>	
7. Foreshore Cleanup	<p>No plans for this year.</p>	
8.Goal Planning Session July 7		<p>Add to October agenda.</p>
9. Boating Regulations	<p>Discussion of Shawna's presentation and requests from August 17 meeting. After discussion, Board decided that this did not fit within our mandate.</p>	<p>Add to October agenda: Discussion continued</p>
10. Electronic Water Monitoring	<p>Bridge not yet finished.</p>	
New Business		
1.Phone call from resident	<p>Laurie said he had phone call from a taxpayer re disturbance of foreshore on a property.</p> <p>Add to October agenda that we develop a policy on how to handle complaints.</p>	<p>Laurie will ask the person to send us a letter or attend a meeting to outline his concerns to the board. Kathy will forward any correspondence to trustees.</p> <p>Add to October agenda: policy re handling complaints</p>
Adjournment	<p>Move to adjourn meeting at 9:40 by Sharon.</p>	

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Date of Next Meeting	October 27 Paul is chair.	
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