

WASA LAKE LAND IMPROVEMENT DISTRICT  
MINUTES FOR MEETING

Monday November 21<sup>st</sup>, 11:00 AM 2016

Attending: Annelise, Sharon, Laurie, Cliff

Regrets: Nowell

Guest: Jane Walters

Recorder: Kathy

Topic	Notes	Action
Call to order	Cliff called meeting to order at 11:10	
Addition of Late Items	none	
Adoption of Agenda	Move that agenda be adopted by Sharon Seconded by Laurie Carried.	
Adoption of Minutes of October 19th	Move that minutes be adopted by Annelise Seconded by Sharon Carried.	
<p>Jane Walters Presentation Jane came in order to inform the board of work she has done re Cedar Rd and also issues around boating. She has submitted an article to the December Buzz explaining some proposed changes.</p> <p>Action: Kathy will email Jane the data re flood measurements over the years so we can get an average to determine property lines. At this time, there is no accurate map of property lines around the lake shore.</p>		
Correspondence	<ol style="list-style-type: none"> <li>1.Schotanus correspondence follow up</li> <li>2. Liesemer follow up-Mr Liesemer has been notified about Jane’s work re Cedar Rd.</li> <li>3. Thank you note from BC Parks re Shoreline Cleanup</li> <li>4. Jensen/Godsave correspondence</li> </ol>	1.Cliff will follow up with Mr Schotanus asking him to send a letter to the board with his request.
Financial	<ol style="list-style-type: none"> <li>1.Report—Kathy</li> </ol> <p>Account Balances as of <b>October 31:</b></p> <p>Operating Account (EKCC): 31,202.91 (Deposits for October were \$7409.00)</p> <p>Capital Works Renewal Reserve (EKCC): 8,126.28 Contingency Fund (EKCC): 8,002.91 Equity Shares (EKCC): 9.04 Cash Holding Account: 0.00 GIC: 5657.93 Petty Cash: 36.45</p>	

	<p>Accounts Receivable as of November 21: 7481.20 Accounts Payable: (see Invoices below)</p> <p>Moved to accept financial report by Sharon Seconded by Annelise Carried.</p> <p>2. New Invoices: a. October Sec/Treas 420.00 b. Staples: office supplies 52.06 c1. Cleanup: Staples supplies 52.34 An application for reimbursement has been made to BC Parks. C2. Barbq supplies 151.54 purchased by Kathy. An application for reimbursement has been made to BC Parks. She requested that check be made out directly to her. d. Sage Accounting training course for Kathy is 357.00</p> <p>Move to pay all invoices by Sharon Seconded by Laurie Carried.</p>	
<b>Business From Previous Meeting</b>		
1.Trustee Volunteer Time	40	
2. Taxes	<p>1. Title updates-0 2. Overdues- Accounts Receivable as of Nov 21<sup>st</sup> is 7481.20 with 8 property owners owing more than 150.00.</p>	
3. Communication	<p>1. Newsletter – on schedule 2. Buzz – on schedule</p>	
4. Water Quality	<p>1. Milfoil removal a. Project update –nothing new b. Brochure update-in progress c. Contract questions—Kathy called RDEK re schedule B and spoke to Tina, the corporate officer. She said Schedule B is the application which was submitted. Tina emailed instructions regarding how the contract can be adjusted to include a public information component in the budget.</p> <p>2.CBT Environmental Grants update- no news yet</p>	<p>Kathy will draft a letter &amp; send to Cliff and Laurie for approval before sending.</p>

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	3. Water quality tests, no changes. Not much visible milfoil	
5. Election Procedures Policy Update	In progress—table to next meeting	
6. 5 Year Plan with Goals based on Capital Works Renewal Reserve	In progress	
7. Data Logger	In progress	
8. Shoreline Cleanup October 23 <sup>nd</sup>	Data was submitted to Shoreline website and also story and photos, based on the October newsletter, were submitted to BC Parks for their volunteer newsletter. BC Parks sent a note of thanks and will be reimbursing for our expenses.	Kathy will post the report on our website under Projects and Initiatives (Library tab).
9. GIS workshop Oct 29	Cliff, Nowell, and Laurie attended the all day session. It was a very worthwhile workshop.	
<b>New Business</b> -none		
Adjournment	Move to adjourn at 1:05	
<b>Date of Next Meeting</b>	<b>Next regular meeting: Monday Jan 9 11:00 am Budget meeting – TBA in January</b>	