



WASA LAKE LAND IMPROVEMENT DISTRICT
WLLID MEETING MINUTES

Date: Sept 22, 2021

Recorder: Kathy Miles-Boue

| Topic | Notes | Action |
|-------------------------------|---|--|
| Call to Order | Sharon called meeting to order at 7:05 | |
| In Attendance | Sharon, Nowell, Phil, Tom Guest – Penny Flegel Excused – Ged Kelly (work) | |
| Addition of Late Items | 1 – to confirm qualifications for trustee positions | |
| Adoption of Agenda | Move to adopt agenda with additions made by Nowell. Seconded by Phil Carried unanimously | |
| Adoption of Minutes | Move to adopt minutes of August 17/21 made by Nowell. Seconded by Phil Carried unanimously | |
| Correspondence | Please note that the reason the correspondence was not listed on the agenda at the Aug 17 meeting was because new correspondence kept coming in until fairly close to the meeting and it was easier for the secretary to list it all on the Trustees’ page than to keep changing the agenda and re-posting it. No correspondence for this meeting. | |
| Financial | 1.Reports – No Receivables report available. Move to accept Payable’s report and pay bills by Nowell. Seconded by Phil. Carried unanimously 2.Dormant accounts at EKCCU | 2 - Nowell signed document for dormant account. |

| | | |
|--|---|--|
| | <p>3. Renewing GIC GIC had come due so the \$20K was deposited into the operating account until a decision could be made. Community Bond terms offered are .65% for non-redeemable two year term, .2% for one year redeemable.</p> <p>Motion made by Phil to place \$10K in one year redeemable Community Bond with \$10K placed in two year non-redeemable Community Bond. Nowell seconded the motion. Further discussion on terms and amounts to be deposited.</p> <p>Phil asked for motion be amended to place \$20K in one year redeemable Community Bond \$10K to be placed in two year non-redeemable. Seconded by Tom. Carried unanimously</p> <p>4. Community Bond</p> | |
| | | Sharon to find out for next meeting when Community Bond becomes due. |

Business From Previous Meeting

| | | |
|----------------------------------|--|-----------------------------------|
| 1. Trustee volunteer time | 26 | |
| 2. Water | <p>1. O2 analyzer - Nowell advised that water meter has a broken sensor. The current meter being used is over 10 years old. A new meter with optical reader is \$3,240.16 including taxes and is available from Hoskins Scientific.</p> <p>Old unit still works so at future meeting, can be discussed to repair, donate, rent or sell.</p> <p>Move to purchase new water meter made by Nowell. Seconded by Tom. Carried unanimously</p> <p>2. Re RDEK water testing funding—we do not have the money to return to the RDEK. The deal was that we spend the money then apply for reimbursement. What we do need to do, though, is to contact RDEK if we no longer have a need for that funding and RDEK will close that account.</p> | Nowell to put order in this week. |

WASA LAKE LAND IMPROVEMENT DISTRICT MEETING

| | | |
|--|---|---|
| | Motion to rescind previous motion to return money by Nowell Seconded by Phil Carried unanimously | |
| 3. Bullying & Harassment, Conflict of Interest Policies | A policy on bullying and harassment needs to put into place as well as an employee contract. These should be legally sanctioned so there are no repercussions in future. Moved by Nowell to have the WLLID attain the services of the lawyer in Kelowna to put together the policies and the contract, to a maximum cost of \$1,500. Seconded by Phil. Carried unanimously. Conflict of interest policy still under review. | Nowell will contact lawyer and authorize him to write and finalize the contract and policy. Phil will get what Ged put together and put together a policy for the Board to review and approve |
| New Business | | |
| 1. Annual General Meeting | Agenda planning. Audit report Covid restrictions. Tom is away and will not be in attendance. Sharon and Darren are in by acclamation. | Nowell to do water report. Phil will do report on taxes. Sharon to do annual review. Done by Toni LaPore. Board approves the report. Sharon will contact IH to verify any new gathering restrictions. |
| 2. Shoreline Cleanup | Sept 11 date cancelled on account of weather. New date suggested is Saturday, October 02 from 2 pm – 4 pm (weather permitting). Dinner for volunteers is provided. | |
| 3. New Secretary-Treasurer | There have been two applications received. Nowell suggested both be interviewed in October. Interviewers to be named at next meeting. | |
| 4. Qualifications for Trustees | Qualifications – need to be Canadian citizen, over 18, title holder or spouse of title holder. Residing for previous 6 months in BC. | Spouse not on title is obscure holdover in our Letters Patent from Veterans Act. Should be on website? |
| Date of Next Meeting: | September 30, 2021 | |
| Adjournment | Motion to adjourn at 8:07 by Nowell | |